VIRGINIA: IN THE CIRCUIT COURT FOR THE COUNTY OF CULPEPER

RE: COURTHOUSE SECURITY (Effective March 18, 2019)

ORDER

The following policy regarding Courthouse Security shall be in effect as of March 18, 2019:

- 1. Persons entering the Courthouse are required to pass through the metal detector; personal effects such as purses, handbags, and briefcases must also be scanned. Local attorneys and attorneys with active Virginia State Bar cards, as well as Courthouse personnel, are exempt;
- 2. Persons entering the metal detector are subject to further search if the metal detector sounds a notification indicating further scanning/searching is warranted;
- 3. Except for emergencies, unauthorized entrance to the secured area (inmate holding/General District rear hallway) is prohibited;
- 4. These changes are to enhance the security and safety of all persons entering and conducting business within the Culpeper County Courthouse.

This policy regarding Courthouse Security shall be posted on the Court's home page on the Virginia Judicial System website; on the Court's local website (if any); at the Courthouse entrance; and, in the Clerk's Office of each Court.

VIRGINIA, IN CULPEPER COUNTY CIRCUIT COURT CLERK'S OFFICE
I CERTIFY THAT THE DOCUMENT TO WHICH THIS AUTHENTICATION
IS AFFIXED IS A TRUE COPY OF A RECORD IN THE CULPEPER COUNTY DATE:
CIRCUIT COURT, THAT I HAVE GUSTODY OF SAID RECORD, AND THAT
I AM THE CUSTODIAN OF THAT RECORD.
GIVEN UNDER MY HAND AND THE SEAL OF THE COURT, THIS
DAY OF

TESTE: JANCEJ. CORBIN, CLERK

1

VIRGINIA: IN THE CIRCUIT COURT FOR THE COUNTY OF CULPEPER

RE: POSSESSION AND USE OF PORTABLE ELECTRONIC DEVICES

ORDER

The following policy regarding Possession and Use of Portable Electronic Devices within the Culpeper County Courthouse shall be in effect as of March 18, 2019:

1. <u>Definition of "Portable Electronic Device"</u>

The term "Portable Electronic Device" is defined to include personal computers, tablet computers, mobile telephones (including cell phones and any form of telephone with cameras and audio and video recording and transmission capabilities), electronic calendars, e-book readers, and "smart" watches.

2. Possession and Use of Portable Electronic Devices

The following policies and procedures govern the possession and use of Portable Electronic Devices in the Courthouse and in the Courtroom.

A. In the Courthouse:

Portable Electronic Devices are allowed in the Courthouse subject to security screening, including courthouse screening devices, and the following rules:

- (1) Court visitors may use Portable Electronic Devices in the common areas of the courthouse, such as lobbies and hallways. Further restrictions, including restricting mobile telephone conversations to designated areas, may be imposed as needed to maintain safety, security, proper behavior, order, and the administration of justice. All Portable Electronic Devices must be placed in a silent mode, such as vibrate, at all times within the Courthouse.
- (2) Using Portable Electronic Devices to take photographs, make audio or video recordings, or to transmit live audio or video streaming is prohibited except with prior written authorization by a Judge of the Circuit or General District or Juvenile and Domestic Relations District Court.
- (3) Other Electronic Devices: Cameras, video cameras, video and audio recording equipment, and recording devices ("other electronic devices") not classified as Portable Electronic Devices are not allowed in the Courthouse except for use at events such as investitures, ceremonies, and weddings. Other electronic devices may be allowed in the Courthouse with prior written authorization by a Judge of the Circuit or General District or Juvenile and Domestic Relations District Court.

B. In the Courtroom:

Portable Electronic Devices shall not be brought into or used in the Courtroom without authorization from the presiding Judge. A presiding Judge may authorize the possession and use of Portable Electronic Devices in the Courtroom and may impose restrictions on such possession and use. If the possession of Portable Electronic Devices in the Courtroom is authorized, they must remain silent at all times. They shall only be used for the purposes and in the manner authorized by the presiding Judge. Photography, video recording, audio recording, or video transmission or communication of any information using any media from inside the Courtroom is prohibited without prior written authorization of the presiding Judge.

C. Confiscation of Equipment and Ejection of User:

and the second of the second o

Any person using a Portable Electronic Device in violation of this or any other Court Order or Policy may be removed from the Courthouse, found in contempt of Court, and subject to penalties as provided by law. Any Portable Electronic Device used in violation of this or any other Court Order or Policy may be confiscated, and the Sheriff shall not be responsible or liable for any damage to or loss of a confiscated device.

D. Further Limitations by Judges:

A Judge may further limit or ban the possession or use of any Portable Electronic Device:

- (1) Pursuant to Virginia Code § 19.2-266 to regulate media coverage of judicial proceedings;
- (2) If possession or use of the Portable Electronic Device may or does interfere with the administration of justice or cause any threat to safety or security; or,
 - (3) For any other reason.

3. Posting Notice of this Policy

The policy of each Court regarding the possession and use of Portable Electronic Devices shall be posted on the Court's home page on the Virginia Judicial System website; on the Court's local website (if any); at the Courthouse entrance; and, in the Clerk's Office of each Court.

4. Storage of Portable Electronic Devices

If the possession of Portable Electronic Devices in the Courtroom is prohibited or restricted, then storage for the devices shall be provided at the security entrance to the Courthouse for anyone who is not authorized to bring their devices into the Courtroom. Storage of devices may be limited to persons who represent to security personnel that they have no means of storage available to them, such as a vehicle parked on or near the Courthouse premises. The Sheriff shall not be responsible or liable for any damage to or loss of a confiscated device.

ENTER:	Susan L. Whitlock, Judge	
	Susan L. Williock, Judge	
DATE:	3/15/19	

VIRGINIA, IN CULPEPER COUNTY CIRCUIT COURT CLERK'S OFFICE I GERTIFY THAT THE DOCUMENT TO WHICH THIS AUTHENTICATION IS AFFIXED IS A IRUE COPY OF A RECORD IN THE CULPEPER COUNTY CIRCUIT COURT, THAT I HAVE CUSTODY OF SAID RECORD, AND THAT I AM THE CUSTODIAN OF THAT RECORD.

GIVEN UNDER MY, HAND AND THE SEAL OF THE COURT, THIS DAY OF TO DO COURT, THIS DAY OF THE COURT, THE COURT, THIS DAY OF THE COURT, THIS DAY OF THE COURT, THIS DAY OF THE COURT, THE COU

DEPUTY CLERK